

West Hillhurst Community Association
Board of Directors Meeting Minutes
Monday, April 10th, 2017

Attendees: Craig MacLellan, Jordan Stewart, Gerard VanGinkel, David Quintaince, Dion Lobreau, Bryan Polak, Brenda Annala, Brent Alexander, Jan Cerny, Melissa Buirchell, Ehren Goodall
Regrets: Jasna Heinrichs, Kail Ross

1. Confirmation of quorum – complete.
2. Call to Order, Approval of meeting agenda & minutes – approved.
3. Acceptance into minutes of email motions passed subsequent to last meeting – no motions passed.
4. External Reports
 - a. Brenda Annala, Neighbourhood Partnership Coordinator
 1. NPC Report (Appendix A)
 2. Sample BP session (Appendix B) – require small group to build out format for this even.t
 3. Corporate Partnership Doc (Appendix C) – summary of assessment underway to understand relationship with partners and how City can better support.
 4. Partnership Update (Appendix D)

Leader request went out for Spruce up the neighbourhood.

Update meeting for arena scheduled on Wednesday. Gary has asked that this be pushed out to next week. Appears the team is behind. Brenda to follow-up and find out details.

- Bryan – fire panel in progress. Arena: Friday found out something is wrong with ice plant. Estimating April 24 will be putting in ice. The contractor looking at May 15; WHCA planning for May 1.

Recommendation from Board not to cancel Wednesday meeting.

5. Internal Reports
 - a. Bryan Polak, General Manager
 1. General Managers Report (Appendix E)
 - a. Board Financials (Appendix F)
 - b. Facility Pricing (Appendix G)
 - c. Membership Packages (Appendix H)
 - d. Program Summary (Appendix I)
 - e. Social Media Report (Appendix J)
 - f. Utilization Report (Appendix K)
 - g. Go Getters Presentation, 8pm

Next Meeting Dates:

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|---|--|
| Mon., Mar. 13 th , 7pm The Lounge | Community Engagement Review |
| Mon., Apr. 10 th , 7pm The Lounge | Financial Review – move to May meeting |
| Mon., May 8 th , 7pm The Lounge | Capital Projects Review |
| Mon., Jun. 12 th , 7pm The Lounge | Annual GM Review |
| Mon., Sept. 11 th , 7pm The Lounge | Planning Review |
| Tues., Oct. 10 th , 7pm The Lounge | Present/Accept Audited Statements |
| Mon., Nov. 13 th , 7pm The Lounge | Open |
| Mon., Dec. 11 th , BoD Meeting followed by AGM (tentative) | Open |

Health Club Summary provided.

- Action: Bryan asks Board to review and can discuss at next meeting. Require decision before September when new pricing would take effect.

Hospitality Room

Receive quotes. Will meet with Melissa to discuss further.

General Updates:

Seeing Economic Impact. NHL dropped their teams. 115 from 175.

Bryan reaching out to previous renters to try and fill up ice time.

CanSkate remains over the summer.

Arena Grand Opening

- Friday, May 12 – 11am to 1pm
- Invites have been sent. Druh will attend.

b. Jan Cerny, Treasurer

1. Treasurer's Report

Financial position is better than anticipated. Continue to watch should arena be late to open.

6. Planning (Jennifer Cardiff)

a. Presentation by Jennifer Cardiff

David Sol has taken over as Chair. Large volume of DPs at this time. Jasna (Board member) to join the Planning Committee.

One land-use change has created some debate in the group. Located on 18th Street. Summit Homes is the developer (fenced off currently). An old bungalow right now; want to put in a four-plex. Spot zoning not considered an acceptable way to increase density in a neighbourhood, typically. City Planning Commission has recommended it for approval. WHCA Planning Committee determining a way to provide a response.

- Action: Craig will meet with Druh to discuss further.

How do we rally a Community voice on this issue or any issue as it arises? Discussion within the Planning Committee around ways to engage with community. Will provide feedback once that's decided. Putting information on the website and in the Warbler. Email and/or facebook to be considered.

Historic overlay is another option to ARP. Liveable streets is another organization that can support defining plans for streetscapes.

Planning for 19th Street. Is that in scope for Planning Committee? Recommendation that this should be done by the Planning Committee but something to do after Spring.

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Motion to approve David Sol as Chair of the Planning Committee. Approved.

7. Capital Projects (Melissa Buirchell)

- a. Arena Update

Melissa to send an email update following Wednesday meeting.

8. Transportation (Kerry Baird)

- a. Transportation Report (Appendix L)
b. Legion notice (Appendix M)
c. Update on bussing issue (David)

Permit Parking Notice

Action: Craig to send information to Planning to ensure they are aware.

Crowfoot: proposal to accept phase 1 recommendations and funding will go to Council, April 19.

Building Safe Communities: bus route change concerns have been voiced by community members. City has not provided a response.

9. Social and Community Engagement

Spruce Up the Neighbourhood: May 27

Grand Re-Opening: May 12

Stampede Breakfast: July 12

Taste: Late September

10. HR (Dion Lobreau) – nothing to update

11. Governance (Dion Lobreau) – looking into establishing the business plan. Engaging with Paul Menye. To add Business Plan to this sub-committee.

12. Youth Sports Committee (Richard Raap) – nothing to update.

13. Communications – nothing to update.

14. Green Committee – Bryan to talk to Chris about an update. Earth Day (April 22) event being held in the gymnasium.

15. Old Business

16. New Business

17. In Camera Session

Adjournment

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