

## West Hillhurst Community Association

Board of Directors Meeting Minutes

Monday, December 10th, 2018, 6:00 pm (new members tour), 7:00pm meeting start

Attendees: Dion Lobreau, James Heater, Dave Best, Christian Wulff, Jordan Stuart, David Quaintance, Jan Cerny, Bryan Polak

Special Guests: Karen Dahl, David Sol

Regrets: Craig MacLellan, Brenda Annala

1. Confirmation of quorum – yes
2. Call to Order, Approval of meeting agenda & minutes – approved
3. Acceptance into minutes of motions passed subsequent to last meeting - approved
4. External Reports
  1. NPC Report – (Appendix A) – Brenda unable to attend

Ladder project is delayed.

Various events to sign-up for from Calgary Central Library and Federation of Calgary Communities CAs without walls.

5. Vice President Report -
  - a. 2019 Board of Directors and Officers
  - b. Term Reviews
6. Internal Reports
  1. Bryan Polak, General Manager - (Appendix B)

### Marketing

New Marketing team member has joined West Hillhurst.

**Action:** Bryan to share the information for the website.

### Fitness Club

Revisions to Fitness Membership proposed. Change hours to better reflect history of use and save staff hourly rates. To remove the drop-in passes to encourage loyalty and consistency to the facility.

**Action:** Bryan to set up plan to engage with members and obtain feedback through early next year to inform pricing changes in September 2019.

### Squash

Volunteer Squash Director has been hired.

Two paid Squash Pros will get paid based on lessons offered (Community Association will get a portion as well).

### Capital Projects

#### Next Meeting Dates:

Monday, January 7<sup>th</sup>, 2019

Monday, February 4<sup>th</sup>, 2019

Monday, March 4<sup>th</sup>, 2019

2018 approved for two new Capital projects. Three sets of washrooms, changing of the piping in the boiler room, adding a hot water tank to the arena in the back of the building.

**Action:** Dave to volunteer for Capital Projects Committee.

Exploring the cost to cover the tennis courts. To continue to pursue this initiative.

**Action:** Bryan to talk to Pickleball and discuss with Capital Projects Committee.

## 2. WHCA Financials: Jordan Stuart

Note: due to staffing issues there is a more positive net at end of year, but this is only due to staffing changes and will be rectified.

## 7. Planning, Karen Dahl (Appendix C)

- a. Discuss membership numbers for the Planning committee
- b. Cannabis store opening Crowchild and Kensington (offsetting Shelter?)

### Summary of Planning Report

Discussion on recent meeting of the Planning Committee. Summary of recent applications provided in Appendix.

- For 19+2, there are various concerns from community members regarding height of the building, parking, retail space. The Planning Committee asked the group of neighbours to consolidate their thoughts and arrange a meeting with Councillor Farrell.
  - Planning Committee is awaiting Civic Works development permit submission. Likely coming in with a development permit and land use jointly.
  - The Community group has organized itself to respond to the application, reached out to CivicWorks and Druh to discuss.

Meetings: Planning Committee can offer a regular time to extend the dates and put on social media.

Volunteers: the Planning Committee is looking for more support and requires volunteer help to move to a more proactive piece of work instead of reactive response to applications.

Special Guest: community member attended the Board meeting. He found it difficult to get information about the Board and Planning Committee. He suggests the Board and the CA consider some additional communication to support and build further engagement. Consider improvements to the website to support better communication.

**Action:** Bryan to add the additional information to the Planning Committee website.

## 8. HSE/OHS roll out – no update

## 9. Transportation

Hillhurst and Sunnyside are currently completing a traffic calming assessment.

In reference to Planning applications, traffic calming is difficult to engage in support of Planning process; however, would be a good tool to leverage.

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10. Social and Community Engagement

11. Green Committee: Succession plan required. To be discussed at next meeting.

12. Old Business

13. New Business

**Committee Nominations:**

- Capital Projects – Dave Best
- Finance Committee – Jordan Stuart, Jan Cerny, Dave Best
- HR Committee – Jan Cerny, Christine Fraser
- Planning Committee – David Sol, Patrick Craddock (to be confirmed)
- Governance Committee – Christine Fraser
- Health and Safety – David Quaintance
- Transportation Committee – David Quaintance

14. In Camera Session

Adjournment

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