

West Hillhurst Community Association AGM Meeting

November 09, 2020 at 7 pm

Board of Directors in Attendance : Patrick Craddock, Jan Cerny, Jordan Stuart, Cher Jacobs, David Quaintance, James Heater, Anar Ramji, Dale Voight, Michael Strilchuk

Regrets: Stephanie Livaditis, Stacy Ewing, David Best, Marc Ross

1. Welcome/Call to Order

- Quorum confirmed

2. Table minutes from the 2019 AGM for approval

- Diane motions for approval; Jan seconds, none opposed

3. WHCA Board Introductions

- Returning Board Directors

Patrick Craddock (President)	Dale Voight
Jan Cerny (Vice-president)	Cher Jacobs
Jordan Stuart (Treasurer)	Michael Strilchuk
Anar Ramji	David Best (regrets)
James Heater	Marc Rosso (regrets)

- Board Members stepping down: Stacy Ewing, Stephanie Livaditis, David Quaintance
- Special thanks to David for his service and contributions to WHCA starting in 2005

4. 2020 year in review

- Thanks to the efforts of the WHCA staff (special thanks to Bryan Pollack), members, and volunteers the facility is almost fully reopened following AHS health
- WHCA still has seen success over a challenging year:
 - more than 1200 active community members (out of a community population of approximately 6000)
 - Learn to Skate, Soccer, Preschool, Summit Kids, NW Hockey Association, Non-contact Hockey and Go-getters programming is continuing

- Focus going forward is to continue to expand programming and services offered to the community

5. Treasurer's Report

- WHCA entered the 2019-20 financial year in a strong position
- Mostly due to COVID both revenue (lost rental and programming) and costs (mostly staffing and reduced maintenance) down over the year, however WHCA was able to offset some losses with grant funding from the municipal and federal gov'ts
- Strong cash management over the COVID closure and reduced programming has left WHCA in a reasonable financial position going forward.
- Questions on financial statements:
 - Q (Bill): Can you summarize extra repair and maintenance costs?
 - A (Bryan/Jordan): Several (9-10) lifecycle improvements account for these costs, mostly arena maintenance, servicing boilers, installing a new security system and upgrades to washrooms, water fountains, and lighting. Projects were mostly initiated and completed prior to March 2020. These projects take advantage of annual City funding.
 - Q (Odessa): Why did insurance and professional fees increase over the 2018-19 fiscal?
 - A (Jordan): Increase was result of increasing insurance coverage and legal fees to provide advice on a historic matter.
 - Q: Will there be any new projects?
 - A (Bryan): Expect to focus on maintenance over enhancements
- Motion to Accept the Audited Financial Statements for the 2019 Fiscal Year – moved by Jan Cerny, seconded by Patrick Craddock, none opposed.

6. Financial Auditor Appointment

- Heidi Breuer with the Federation of Calgary Communities has served in this role in the past. She audits the financial reporting for several community associations in Calgary
- Motion to Appoint Heidi for the 2020-21 term: Jordan motions, Jan seconds, none opposed

7. WHCA Committees

- WHCA has a number of committees (Green, Planning, HR, Transport) that have been active throughout the year
- Community members are welcome to volunteer for committees that they have an interest or expertise in

8. Election of Directors

- WHCA has capacity for up to 10 Directors, who commit to a two-year term (unless specifically requesting otherwise)

- Directors must be a community member and live in West Hillhurst
- Questions:
 - Q (Diane): Are you looking to fill specific director positions?
 - A (Patrick): Positions are open on the executive as well as directors-at-large that can take on committees or establish a committee if you have a special area of interest.
 - Q (Odessa): Can you volunteer for a committee if you live outside of West Hillhurst?
 - A (Patrick): Provided you are a community member, yes. If there is a specific committee you are interested in, send a note to Patrick
 - Q (Amanda): If a community member is interested in a board position but is not present tonight, can they fill a position?
 - A (Patrick): Let Christine know to attend the next WHCA Board meeting and she can be nominated into director position at that time.
- Board nominations:
 - No community members present volunteer for the open executive or the director-at-large positions
 - Directors-at-large: Jordan nominates Dave Best and James Heater (one-year term only). Both accept (Dave in absence).
 - Executive: Michael nominates Jan (VP), Jordan (Treasurer), and Cher (Secretary); all accept
 - Nominations closed

9. Other Business/Questions

- Q (Odessa): Will there be changes to hours and usage at the fitness centre?
- A (Bryan): Have seen an increase in membership and interest in longer hours. The facility will follow AHS guidelines but is looking at increasing hours.
- Q (Richard): Will there be any change to not allowing spectators in the arena?
- A (Patrick): WHCA is following AHS guidelines as well as working within the resources available to clean between user groups (hockey, figure skating, learn to skate). The facility is reviewing the policy on a monthly basis in light of any new guidance from AHS.
- Q (Jeff): Would it be feasible to use the WHCA zamboni for an outdoor skating surface?
- A (Susan): WHCA is looking at the possibility of a maintained outdoor rink (not necessarily using the zamboni). Need to address water source, storage, and a temporary lease on the greenspace. Will know more in the next few weeks and will communicate via the website.
- Q (Kyle): Will there be further measures to ensure the safety of the squash court doors?
- A (Bryan): Yes, WHCA plans to replace the doors in April 2021, in the meantime the squash courts are safe for use.

- No other questions, if something comes up after the meeting, please email the board members

10. Meeting adjourned