

Meeting Information

Meeting Name:	West Hillhurst Community Association Board of Directors		
Meeting Date:	April 10, 2023	Meeting Time:	7pm – 9pm
Meeting Location or Link:	Zoom and In Person		

Agenda

Time	Topic	Purpose (Decision, Discussion, Information)	Lead
7:00pm	Call to Order		Cher
	Introduction to Maggie Lam	Approval	Cher
	March 13, 2023 meeting minutes	Review/Approval	Cher
	City of Calgary report review & questions		Brenda Annala
	Transportation Committee Report review & questions		Janice Paskey
	Planning Committee Report review & questions		Karen Dahl
	Green Committee Report review & questions		Julie Impey
	General Manager Report review & questions		Bryan Polak
	Board Priorities set in 2020 - to push to May meeting	Review	
	Status update for the re-opening of The Barn project	Update	Bryan Polak
	Status Update on the WHCA 75 th Anniversary Celebration	Update	Peter Stunden
	Progress report on refurbishment of outdoor tennis courts project	Update	Bryan Polak
	Tabling of 2023 Human Resources Committee schedule (2 meetings as per Terms of Reference)		
	<u>In Camera:</u> Board transition discussion		Bryan Polak
	Proposals for further business / Termination of meeting		Cher Jacobs
	Appendices: <ul style="list-style-type: none"> ● WHCA BoD March 13, 2023 Meeting Minutes ● City of Calgary Community Relations report ● WHCA Transportation Committee report ● WHCA Green Committee report ● WHCA Planning Committee report ● WHCA GM report ● Motion to Appoint West Hillhurst Community Association Secretary and Treasurer to Fill Vacant Positions (#20230403) ● Amended Electronic WHCA BoD Motion to Approve Tennis Court Refurbishment Expenditure 		

Discussion Notes

Directors Present: Cher Jacobs (President), Jan Cerny (VP), Marc Coyte (Secretary), James Heater, Dylan Richards, Dave Best (left meeting before vote on motion 202310B), Leigha Pidde, Lawrence Brul, Julie Impey, Peter Stunden, Casey Kennedy; Maggie Lam

Directors Absent: Patrick ~~Crandock~~ (past president)

By Invitation: Bryan Polak (General Manager), Brenda Annala (City of Calgary), Karen Dahl (Planning Committee), Janice Paskey (Transportation Committee)

1. Quorum confirmed
2. Approval of March WHCA minutes - attached
 - Motion: Cher
 - Seconded: Lawrence
 - Approved: Jim; Julie, Marc, Dave, Jim, Casey, Peter, Leigha, Dylan, Jan
3. Motion for Maggie Lam to join BOD – attached
 - Motion: Cher put forward
 - Seconded: Peter
 - Approved: Jim, Marc, Julie, Lawrence, Leigha, Casey, Dylan, Jan
4. City of Calgary Committee Report
 - Brenda requested minutes from this meeting containing motions out asap; specifically looking for motion approving additional HVAC funding required to secure Capital Conservation Grant which reimburses 75% of this expenditure
5. Transportation Committee:
6. Planning Committee:
 - Not present
7. Green Committee:
 - Reminders:
 - Saturday, April 22 - Community Clean Up
 - Sunday, April 23 – Clothing Swap
 - Seeking feedback on Urban Canopy, adding more trees in the community – aiming for 75 trees for 75 years might be a nice way to tie in the community celebration.
 - Brenda recommended talking to Ron Buchan, City of Calgary Parks Representative.
 - Cher supports this idea
8. GM Report
 - Reminders:
 - Looking for volunteers for Casino and Spruce Up Neighbourhood Event (5-6 people needed)
 - Board motions:
 - **Motion # 20230410A:** to approve additional HVAC expenditures (not included in original CCG application) - attached:
 - Motion: Cher
 - Seconded: Peter
 - In favour: Dylan, Peter, Julie, Jim, Dave, Lawrence, Casey, Leigha, Maggie
 - A discussion about adding remaining West Hillhurst Community Park greenspace to the existing WHCA lease from the was held.
 - Brenda forwarded the lease agreement to Board members as well as a document highlighting key lease clauses and obligations.
 - The decision to move forward with the addition of this greenspace to the existing WHCA lease with the City was deferred to a later meeting.
 - Board reiterated support for GM to engage additional resources to address project management (e.g., capital projects) and community engagement.
9. Peter presented an update to the WHCA 75 Anniversary Celebrations
 - Peter asked for suggestions for a name for the ~~streetfest~~
 - Preliminary projections for revenues and expenses were discussed
 - 2 grant applications are in process of being completed

- **Motion # 20230410B:** to approved expenditures up to \$35,000 to fund the WHCA 75 Anniversary Celebrations - attached:
 - Motion: Dylan
 - Seconded: Lawrence
 - In favour: Cher, Marc, Jan, Peter, Julie, Jim, Casey, Leigha, Maggie

Action Items

Action Items	Responsible	Deadline
Provide B. Annala with motion 20230410A for HVAC funding	Bryan	ASAP

Next Meeting

Date:	May 8 2023	Time:	7 pm	Location:	WHCA & Zoom
Objectives:					