

Meeting Information

Meeting Name:	West Hillhurst Community Association Board of Directors	Program/Department:	Board of Directors
Meeting Date:	September 11, 2023	Meeting Time:	7:00 – 9:00pm
Meeting Location or Link:	Join Zoom Meeting https://us06web.zoom.us/j/81044235403 Meeting ID: 810 4423 5403 Dial by your location • +1 587 328 1099 Canada Meeting ID: 810 4423 5403		

Attendees

Chair	Marc Coyte	
Minute Taker	Casey Kennedy	
Timekeeper		
Name, Role	Directors: 1. xx (President) 2. Marc Coyte (Treasurer) 3. Casey Kennedy (Secretary) 4. Dylan Richards 5. James Heater 6. Lawrence Braul 7. Julie Impey 8. Peter Stunden 9. Maggie Lam 10. Jan Cerny (Vice President)	By invitation: 1. Bryan Polak (General Manager) 2. Brenda Annala (City of Calgary) 3. Janice Paskey (Transportation Committee) 4. Gary Reynolds (community member) 5. Karen Dahl (Planning Committee) Absent: 1. Leigha Pidde 2. Dave Best 3. Patrick Craddock (Past President)

Agenda

Time	Topic	Purpose (Decision, Discussion, Information)	Lead
7:00pm	Call to Order		xx
	June 11, 2023 Meeting Minutes	Review/Approval	Marc Coyte
	Review of Action Items	Review	Marc Coyte
	City of Calgary Report	Review & questions	Brenda Annala
	Transportation Committee Report	Review & questions	Janice Paskey
	Green Committee Report	Review & questions	Julie Impey
	Planning Committee Report	Review & questions	Karen Dahl
	General Manager Report	Review & questions	Bryan Polak

	HVAC Budget	Update	Bryan Polak
	Status update for the re-opening of The Barn project	Update	Bryan Polak
	Status update on the WHCA 75 th Anniversary Celebration	Update and Decision	Peter Stunden
	Executive Leadership of BOD; recruitment (at 75 th tent)	Update and Discussion	Jan Cerny
	Approval of 2023-24 Budget	Decision	Marc Coyte
	Feasibility of eliminating Lake WHCA, which is the large body of water that forms behind the building every time it rains. Has there ever been an investigation or estimate to fixing this problem?		Dave Best (or Casey Kennedy in his absence)
	Strategic Planning Session	Decision	Casey Kennedy
	<u>In Camera:</u>		
	Proposals for further business		
	Termination of meeting		
	<p>Appendices:</p> <ul style="list-style-type: none"> a) WHCA BoD June 12, 2023, Meeting Minutes b) <i>City of Calgary Community Relations Report</i> c) <i>WHCA Transportation Committee Report</i> d) <i>WHCA Green Committee Report</i> e) <i>WHCA Planning Committee Report</i> f) <i>WHCA GM Report</i> g) Approved Motions: <ul style="list-style-type: none"> a. 20230724 2023 Arena Air Compressor Project b. 20230829 Lifecycle Conservation Grant Extension c. 20230620 Energizing Spaces Grant (included in Bryan's email) h) Other Motions: <ul style="list-style-type: none"> a. Board Motion to increase 75th Festival budget from \$35,000 to \$45,000 – proposed by Peter Stunden. Moved by Dylan Richards; Seconded by Julie Impey. No further approvals sent (as far as I can see – please correct me if I am wrong). 		

Discussion Notes

1. Peter motion to approve minutes. Jim seconded minutes. All in favour.
2. City of Calgary report:
 - a. Mural board incomplete. Board members to continue adding to the Mural board. Next step to book in person session to discuss priorities. Decision to wait until new board members have joined to conduct planning session (likely Dec or Jan).
 - b. HVAC concerns being looked into with City.
3. Transportation Committee report:
 - a. Concerns with developers at 19 street and 2nd Ave – causing people to illegally park. Board to monitor this and call Parking Authority in real time.
4. Green Committee report:
 - a. No questions/decisions.
5. Planning Committee report:
 - a. Concerns from community about short term rentals in community (i.e., Air Bnb, VRBO). Discussion to be continued (possibly added to future agenda? Or discussed during Planning Committee meeting).
6. GM Report:
 - a. Discussion about Go-Getters needed.
7. 75th Anniversary Update:
 - a. All Board members encouraged to attend.
 - b. Decision to make Thursday movie night a free event. Board members to promote and bring friends/neighbours.
 - c. Suggestion to have a questionnaire/survey at event to engage community and hear their thoughts.
 - d. Marc and Bryan to help with recruitment drive for the board at the 75th anniversary.
8. 2023-24 Budget:
 - a. Marc moves the 2023-24 budget that was presented at the June 11 meeting. Dylan seconded, and all present Directors approved.
9. Feasibility of eliminating Lake WHCA, which is the large body of water that forms behind the building every time it rains. Has there ever been an investigation or estimate to fixing this problem?
 - a. It is part of the \$400k we will receive (100% covered by the City), as this is an engineering study that will be completed in 2024.

Action Items

Previous Action Items	Responsible	Deadline
Org health assessment tool – Bryan and Brenda to complete this online (before end of August) - complete	Bryan	End of August
Brenda to send Bold sign templates to Peter - complete	Brenda	
Peter to complete template and send to Brenda - complete	Peter	Mid August
Follow up regarding compost delivery in communities (Marc to send Brenda the email detailing this service) – service no longer available	Brenda	
Motions: <ol style="list-style-type: none"> a. Motion to fund up to \$8,000 for the 75 trees project. Jan moved motion; seconded by Jim; and approved by all directors present. - complete 	Casey	

Decide on one day and 2-hour window for tree delivery and pick up from WHCA - complete	Bryan	
Send out lounge cost estimates once complete – mostly completed	Bryan	Friday, June 16
Check with other rinks about strollers on ice rinks – complete – very few communities permit this, insurance strongly discourages this	Bryan	
Brenda to set up Mural board to set strategic priorities in preparation for Strategic Planning - complete	Brenda	By end of June
Bryan to reach out to artist to get a map and share with Board – complete and will send out detailed map	Bryan	June 13, 2023
New Action Items	Responsible	Deadline
Share org health assessment with Board	Bryan/Brenda	
Questionnaire/survey shared at 75 th event to engage community and hear their thoughts (to be used for strategic planning session)	Peter	
Marc and Bryan to help with recruitment drive for the board at the 75 th anniversary	Marc/Bryan	
Marc and Casey to meet and discuss BOD recruitment, process for motions	Casey/Marc	

Next Meeting

Date:	Tuesday, October 10, 2023	Time:	7:00pm	Location:	
Objectives:					