

# WHCA BoD October 10, 2023 Meeting Minutes

## Meeting Information

Meeting Name:	West Hillhurst Community Association Board of Directors	Program/Department:	Board of Directors
Meeting Date:	October 10, 2023	Meeting Time:	7:00 – 9:45 pm
Meeting Location:	In person at WHCA building and via Zoom Meeting		

## Attendees

Chair	Casey Kennedy		
Minute Taker	Marc Coyte		
Attendees	<p>Directors:</p> <ol style="list-style-type: none"> <li>1. Jan Cerny (Vice President)</li> <li>2. Marc Coyte (Treasurer)</li> <li>3. Casey Kennedy (Secretary)</li> <li>4. Dylan Richards</li> <li>5. James Heater</li> <li>6. Lawrence Braul</li> <li>7. Julie Impey</li> <li>8. Peter Stunden</li> <li>9. Maggie Lam</li> <li>10. Leigha Pidde</li> </ol>	<p>By invitation:</p> <ol style="list-style-type: none"> <li>1. Bryan Polak (General Manager)</li> <li>2. Brenda Annala (City of Calgary)</li> <li>3. Janice Paskey (Transportation Committee)</li> <li>4. Karen Dahl (Planning Committee)</li> <li>5. Heidi Brauer (FCC auditor)</li> </ol>	<p>Absent:</p> <ol style="list-style-type: none"> <li>1. Dave Best</li> <li>2. Patrick Craddock (Past President)</li> </ol>

## Agenda

Time	Topic	Purpose (Decision, Discussion, Information)	Lead
7:00pm	Call to Order	<ol style="list-style-type: none"> <li>1. Quorum achieve,</li> <li>2. No conflicts of interests declared by Directors present</li> </ol>	Casey Kennedy
7:05pm	September 11, 2023 Meeting Minutes	<b>Motion to approve Minutes of September 11 2023 BoD Meeting made by Peter Stunden, seconded by Jan Cerny, approved by all Directors present</b>	Casey Kennedy
7:10pm	City of Calgary Report	Report tabled	Brenda Annala
7:15pm	Transportation Committee Report	Report tabled	Janice Paskey
7:20pm	Green Committee Report	Report tabled	Julie Impey
7:30pm	Health and Safety Report	Report tabled	Lawrence Braul

# WHCA BoD October 10, 2023 Meeting Minutes

7:35pm	General Manager Report	<ol style="list-style-type: none"> <li>1. Report tabled</li> <li>2. <b>Motion to approve request for Engineering Study (ECP) for repairs to east side Arena doors made by Lawrence Braul, seconded by James Heater, approved by all Directors present - <i>motion document appended</i></b></li> <li>3. <b>Motion to approve request for Engineering Study (ECP) for remediation of outdoor area behind Arena (aka Lake Ed) prone to flooding made by Julie Impey, seconded by Marc Coyte, approved by all Directors present - <i>motion document appended</i></b></li> <li>4. <b>Motion to approve Approve Expenditure for Completion of HVAC Project and Application for LCG Grant Funding made by Lawrence Braul, seconded by James Heater, approved by all Directors present (note Julie Impey was not present for this vote) - <i>motion document appended</i></b></li> </ol>	Bryan Polak
7:45pm	Financials – Audit	Draft Audited Financial Statements tabled	Heidi Brauer
8:05pm	Motion to accept financial statements	<b>Motion to Accept the 2023 Audited Financial Statements made by Dylan Richards, seconded by Marc Coyte, approved by all Directors present (note Julie Impey was not present for this vote) - <i>motion document appended</i></b>	Marc Coyte
8:50pm	BOD Meeting Schedule – Motion to change day	<b>Motion to change the WHCA Board of Directors scheduled meeting day to the second Wednesday of each month beginning in December 2023 made by Dylan Richards, seconded by Casey Kennedy, approved by all Directors present (note Julie Impey was not present for this vote)</b>	Dylan Richards
	<u>In Camera:</u>		
	Termination of meeting		Casey Kennedy

## Action Items

Action Items	Responsible	Deadline
Share org health assessment with Board	Bryan/Brenda	
Correct Minutes from Sept 11 WHCA BoD Meeting to properly reflect attendees	Casey	Nov 6, 2023
Marc and Casey to meet and discuss BOD recruitment, process for motions	Casey/Marc	

## Next Meeting

Date:	Monday, November 13, 2023	Time:	7:00pm	Location:	
Objectives:	Annual General Meeting				

# WHCA BoD October 10, 2023 Meeting Minutes