

# WHCA Board of Directors Dec 13, 2023 Meeting Minutes

## Meeting Information

Meeting Name:	West Hillhurst Community Association Board of Directors	Program/Department:	Board of Directors
Meeting Date:	December 13, 2023	Meeting Time:	7:00 – 10:00 pm

Chair	Dylan Richards	
Minute Taker/Time-keeper	Marc Coyte	
Attending	<p>Directors:</p> <ol style="list-style-type: none"> <li>1. Dylan Richards (President)</li> <li>2. Casey Kennedy (Vice-president)</li> <li>3. Margot Davidson (Treasurer)</li> <li>4. Marc Coyte (Secretary)</li> <li>5. James Heater</li> <li>6. Lawrence Brault</li> <li>7. Julie Impey</li> <li>8. Maggie Lam</li> <li>9. Jan Burwell (joined meeting after 7.10pm)</li> <li>10. Gord Chester</li> <li>11. Will Overend</li> <li>12. Deborah Kowbel</li> <li>13. Alberto Trejo</li> </ol>	<p>By invitation:</p> <ol style="list-style-type: none"> <li>1. Bryan Polak (General Manager)</li> <li>2. Bev Wallace (Go-Getters)</li> <li>3. Colin Hughes (GO-Getters)</li> <li>4. Brenda Annala (City of Calgary)</li> <li>5. Karen Dahl (Planning Committee)</li> </ol> <p>Absent: Dave Best</p>

## Agenda

Time	Topic	Purpose (Decision, Discussion, Information)	Lead
7:00pm	Call to Order	Quorum confirmed	Dylan Richards
7:05pm	November 13, 2023 BoD Meeting Minutes	<b>Motion to approve made by James Heater, seconded by Margot Davidson , approved by all (except Jan Burwell not present for vote)</b>	Dylan Richards
	November 13, 2023 AGM Minutes	<b>Motion to approve made by Will Overend, seconded by Deb Kowbel, approved by all (except Jan Burwell not present for vote)</b>	Dylan Richards
7.10pm	Motion Confirming Gord Chester Election to BoD	<b>Motion to approve made by Jim Heater, seconded by Will Overend , approved by all (except Jan Burwell not present for vote)</b>	Marc Coyte

# WHCA Board of Directors Dec 13, 2023 Meeting Minutes

7:25pm	Green Committee Report	Julie Impey suggested Earth Day celebration of WHCA Solar Panels. Bryan Polak will cointact City of Calgary and ENMAX to arrange.	Julie Impey
8:05pm	Appointment of Directors to Committees a. HR Committee: Dylan Richards, James Heater and Deborah Kowbel b. Planning Committee: Deborah Kowbel c. Transportation Committee: Alberto Trejo d. Finance Committee: Dylan Richards, Casey Kennedy, Margot Davidson, Will Overend	Regular committee meetings' dates to be confirmed, terms of references to be confirmed/updated  <i>Note that Planning, Green and Transportation Committees already have members who are not on the Board of Directors.</i>	Dylan Richards
8.15pm	In Camera session		
9:30pm	Appointment of James Heater to the role of Past President.	<b>Motion to approve made by Margot Davidson, seconded by Lawrence Braul , approved by all .</b>	Dylan Richards
9:35pm	Invitation to Angela Puci to be invited to join the Board of Directors. Two step process: confirming Angela Puci's request to be made a General Member of WHCA (she is currently an affiliate member living outside boundaries who has paid membership dues for more than 3 consecutive years), and; BoD approving appointment of Angela Puci to the Board of Directors, contingent on step one.	<i>Dylan Richards to reach out to Angela Puci to extend this offer.</i> <b>Motion to approve making Angela Puci General Member &amp; appointing her to Board of Directors (contingent on confirming her request to be made General Member) made by Gord Chester, seconded by Dylan Richards, approved by all.</b>	Dylan Richards

## Action Items

Action	Lead	Deadline
invite City of Calgary and ENMAX to attend celebration of installation of WHCA Building rooftop solar panels	Bryan Polak	
Confirm Capital Projects (CAPEX) to be included in 2024 Capital Conservation Grant application, as well as any additional CAPEX Engineering studies to be undertaken in 2024	Bryan Polak	
WHCA Board Planning Session will be scheduled in January or February based on mutually agreeable date	Brenda Annala & Exec Committee	Jan 10, 2024
Communicate BoD's desire to have Angela Puci join its ranks	Dylan Richards	Jan 10, 2024

## Next Meeting

Date:	Wednesday, January 10, 2023	Time:	7:00pm	Location:	
Objectives:	Announcing BoD planning session date(s), Discuss Transportation Committee initiatives need for BoD support , 2024 WHCA Capital Conservation Grant application				

# WHCA Board of Directors Dec 13, 2023 Meeting Minutes