

January 10, 2024 WHCA Board of Directors Meeting Minutes

Meeting Information

Meeting Name:	WHCA Board of Directors	Program/Department:	Board of Directors
Meeting Date:	January 10, 2024	Meeting Time:	7:00 – 9:00pm
Meeting Location or Link:	Join Zoom Meeting https://us06web.zoom.us/j/88355488246 Meeting ID: 883 5548 8246 Dial by your location (587) 328-1099 Meeting ID: 883 5548 8246		

Attendees

Chair	Casey Kennedy	
Minute Taker	Marc Coyte	
Timekeeper	Marc Coyte	
Name, Role	Directors: 1. Dylan Richards (President) 2. Casey Kennedy (Vice-president) 3. Margot Davidson (Treasurer) 4. Marc Coyte (Secretary) 5. James Heater (Past-President) 6. Lawrence Brault 7. Julie Impey 8. Jan Burwell 9. Gord Chester 10. Will Overend 11. Deborah Kowbel 12. Alberto Trejo	By invitation: 1. Bryan Polak (General Manager) 2. Brenda Annala (City of Calgary) 3. Janice Paskey (Transportation Committee) Absent: 1. Lawrence Brault 2. Maggie Lam 3. Dave Best 4. Karen Dahl (Planning Committee)

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Minutes

Time	Topic	Purpose (Decision, Discussion, Information)	Lead
7:00pm	Quorum confirmed		Casey Kennedy
7:10pm	Dec. 13, 2023 BoD Meeting Minutes	Motion to approve made by Will Overend; seconded by Dylan Richards; approved by all.	Casey Kennedy
7:20pm	Strategic Plan: Next Steps	Input into Mural board deadline was moved out to Feb 15 and Bryan Polak input to be included. Discussed potential dates	Brenda Annala
7:30pm	Transportation Committee Report	Discussion: 19th Street NW The City Engineer will be invited to the next BoD meeting. Deborah Kowbel expressed concerns about lack of response community input.	Janice Paskey
7:55pm	Planning Committee Report	Deborah Kowbel noted safety & transit concerns about new building development on SE corner of 19 St & 6 Ave NW. Awaiting more info on development plan	
8:05pm	GM Report	Questions	Bryan Polak
8:15pm	Upcoming meeting with ward 7 councillor Terry Wong	Request for Directors input & suggestions	Dylan Richards
8:20pm	HR Committee	First meeting of 2024 was held. Dylan Richards, James Heater and Deborah Kowbel sit on the HR Committee.	Dylan Richards
8:25pm	Committees Restructuring	Review of Board Committees structure/mandates/terms of references will be undertaken by the executive committee in months to come. BoD will be updated accordingly.	Casey Kennedy
8.40pm	Review of Nest suppliers	Pricing on Nest liquor supplier confirmed as good	Gord Chester
	<u>In Camera:</u>		
8:30pm	Proposals for further business	None	
8:30pm	Termination of meeting		Casey Kennedy

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Feedback on Meeting

<ul style="list-style-type: none"> • Flowed well • Presentations good • Materials were great • Most prepared board has ever been • Informative presentations • Discussions good • Hybrid balance • Bryan monitoring • Preparations done • Good flow • On time • Facilitation • Review reports prior to meeting
<ul style="list-style-type: none"> • Boggled down in details at time (related to finance specifically) -> need for clearer financial reporting • Lots of things repeatedly being discussed

Action Items

New Action Items	Responsible	Deadline
Forward meeting invite with Brenda Annala to Jan Burwell	Casey Kennedy	January 11, 2024
Send list of concerns and things that we'd like to advocate for with Councillor Wong	All directors	January 12, 2024
Share exec committee minutes with Board	Casey Kennedy	January 12, 2024
Karen Dahl to send zip folder of Planning Documents to Marc to distribute	Bryan Polak	January 31, 2024
Add Sharepoint strategy discussion to Exec Committee agenda	Casey Kennedy	February 8, 2024
Invite City Engineer overseeing 19 Street redesign to next BOD meeting	Bryan Polak	February 13, 2024
Present demographic analysis data to next BoD meeting as prep for Strategy session	Jan Burwell	February 13, 2024
Strategy Input on Mural	D. Richards. A. Trejo, G. Chester	February 15, 2024
Send letter previously sent to Councillor regarding new build on 19 St & 6 Ave NW to Dylan Richards	Janice Paskey	
Send info about 19 street streetscape plan to Dylan Richards	Janice Paskey	
Arrange meeting of Executive Committee to with Hillhurst Sunnyside CA reps to discuss outdoor swimming pool & daycare	Bryan Polak	
Split out capital, inventory, start up costs, one time costs, equipment, etc. from general operational expenses	Finance Committee	
Review of Board Committees structure/mandates/terms of references. in months to come.	Jan Burwell	

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Next Meeting

Date:	Tuesday, February 13, 2024	Time:	7:00pm	Location:	
Objectives:	Preparation for Strategic sessions, 19 Street streetscape plan discussion with City Engineer, etc..				
	BoD Strategic Planning Sessions scheduled for March 9-10, 2024				